

## **Regional Directors Monthly Meeting**

Tuesday April 10, 2012 11:00AM

GOHSEP Office

### **ATTENDEES**

Kevin Davis, Dick Gremillion, John Rahaim, Deano Moran, Harry Foster, Rick Foster, Tommy Thiebaud, Earl Eues, Pat Santos, Chris Guilbeaux, Thomas Enright, Clay Rives, Jerry Monier, Veronica Mosgrove, Wendy Brogdon, Darryl Delatte, Darrin Guidry, Pam Roussel, Doug Zettlemeier, Theresa Basco, Joe Stewart, Collins Simoneaux

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### **WELCOME / ANNOUNCEMENTS**

Dick Gremillion welcomed everyone to the meeting and announced the GOHSEP Regional Coordinators were invited to sit in on the meeting and that Sandy Davis was not able to attend

IF any private discussions need to take place, the Regional Coordinators and/or the GOHSEP Staff will be asked to leave the room

Dick Gremillion had all GOHSEP Regional Coordinators stand up and introduce themselves. All were present with the exception of Jennifer Reynolds – Region 7 and Kevin Breaux Region 4

Wendy's computer crashed and the notes from last meeting have been lost. DPS IT Staff are working on trying to recover files. Dick Gremillion stated that if the files cannot be retrieved, we will have to remember last month's meeting on our own.

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### **GRANTS UPDATE**

Clay Rives explained there are new forms for PEMAC – Everyone needs to know that they have changed slightly

Clay Rives stated he was leaving later that day to attend a Grants meeting update with FEMA in Oklahoma. Will update Regional Directors of meeting on next visit

Grants Conference Calls need to resume to assist parishes with grants questions. With all of the changes taking place, need to get on a schedule with all OEP Directors to discuss at least once per month.

Either the Director or staff members can sit in on call for Questions and Answers

Earl Eues proposed the third Wednesday of each month at 10:00AM as a date and time for the calls. It was voted on by the group and all agreed. This call will take place each and every month. Chris Guilbeaux will post the call in number on the GOHSEP Calendar on the website. Clay stressed this would be an open source call and to be careful what you speak about.

## **GRANTS UPDATE continued**

No more “3 for Free” Classes. Must get Pre Approved “upfront” before training occurs. Send to Shera (at this time) and she will send to the Program Manager for approval.  
Earl Eues Question – “Do we know the time frame it takes to get approval”  
Clay Rives Answer – No I don’t, not at this time I don’t know

Clay Rives gave an update on “Operation Stone Garden” which is open to border parishes. This is a competitive grant that border parishes can apply for. The deadline to apply is April 23<sup>rd</sup>. It was originally established for Border States near Canada and Mexico. Louisiana has not been very successful in receiving grant dollars. Clay stated “it’s important to articulate exactly what the need for the money is for”. It is similar to the BZPP Grant

Question: John Rayhaim – We have applied for this Grant for the past two years and have not ever heard back from anyone.

Answer: Clay Rives - Will look into and follow up with John

Received 34 applications for the Branch Manager Position and will have one in place by next meeting.

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## **PARISH TO PARISH INCIDENT MANAGEMENT TEAMS**

Chris Guilbeaux explained the concept behind Parish to Parish Incident Management Teams (example used from the Mississippi River Flooding whereby Sandy Davis, Dick Gremillion, Dawson Primes and Dexter Accardo went to St Mary Parish to assist Duval due to the overwhelming nature of the event)

Chris Guilbeaux stated he was working on creating formal IMT Teams and that Pat Santos would discuss the typing of Resources.

Chris stated that WebEOC process was in place to process IMAC request and that all IMAC boards are active, ready and is working. The IMAC request will act as a formal contract between two parishes. The rules have passed and the IMAC process is in place and ready.

Chris discussed the need for NIMS typing the Incident Management Teams to make them “Official Teams” you can request through WebEOC.

Chris stated “We can execute IMT Teams tomorrow through WebEOC”

Dick Gremillion stated that he sent out a draft protocol and will send it out again due to no responses. It was suggested that a deadline be placed on the review. Dick stated he would like to “wrap this up in the next 10 days and speak about it again at the next meeting”. Dick also stated that a lot of states are now using the IMAT Teams to assist each other.

Statement: Dick Gremillion to Chris Guilbeaux – Sandy / Bossier Parish stated the board was not working properly and they were recently unable to utilize.

## PARISH TO PARISH INCIDENT MANAGEMENT TEAMS Continued

Answer: Chris Guilbeaux stated he would get with Sandy Davis to determine what type of problem he encountered.

Question: Earl Eues – How do Parishes volunteer themselves and their staff to be on an IMT Team?

Answer: Chris Guilbeaux – 1<sup>st</sup> Version, the Parish tells Operations Staff that they have already lines something up with another parish and worked out an agreement.

GOHSEP OPS will put that information in the IMAC Request.

2<sup>nd</sup> Version, If the Parish needs to send a “blast” email to all 64 parishes, the parishes who can help will respond to the email (back to OPS) and OPS will notify the requesting Parish of the information. Operations GOHSEP Staff will fill in the information on the IMAC Board.

Dick Gremillion stated it is up to the Parish Director to decide whether or not they can provide assistance.

Chris Guilbeaux: “If no specific person is requested, a blast email will go out to all 64 parishes to try and find someone”.

Dick Gremillion – “I would like to have all of this wrapped up by next meeting”

Chris Guilbeaux – “I will schedule a training and exercise class for the IMAC Board Processes and let you know dates at the next meeting”

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## LEGAL / LEGISLATIVE UPDATES

Thomas Enright passed out 2 documents. (1) Promulgated Rule that we filed today for IMAC and will be published in the State Register on the 20<sup>th</sup> of this month (April) and will be effective immediately. Procedures and rules that we talked about with the IMAC Committee over the past year. This is the Final notice that makes the rule effective. We did not receive any comments opposing or public comments or feedback after we published the official notice and so it will be effective this month.

Question: Dick Gremillion – When has this committee met and are there any reports available? Been asked several times by several different people for the reports/

Answer: Thomas Enright – Will send copy of Annual Reports to everyone directly

Question: Earl Eues – Need to define Special Needs

Answer: Thomas Enright – That’s the next topic

## LEGAL / LEGISLATIVE UPDATES continued

2<sup>nd</sup> document which is on Legal size Paper is Senate Bill 700 which was filed early last week. Was not a pre filed bill filed by Senator Brown (across the River, Iberville). Bill assigned to Senate Judiciary B but it has not been put on their calendar as of yet to be heard. The goal is to make sure Special Needs Persons are able to get assistance with evacuation and sheltering.

Need feedback on any of the specifics so that GOHSEP can go to Senator Brown with the concerns. Need to add specificity to the bill.

Dick Gremillion – its another unfunded mandate the state places on the parishes. This is a pretty huge Project. “What exactly does special needs mean”? There is not a definition for Special Needs. What kind of Special Needs is he referring to? Transportation, Medical, Financial, Diabetic? What is Special Needs?

Pat Santos stated he recalls this being addressed and it calls for the Parish to take inventory on the people with special needs in their parish one of wish is those that need transportation. This cans ducktail into the DOJ requirements for functional needs and requirements for shelters to have ADA compliance to the max and all that stuff. This was a big discussion at the NEMA Conference in DC. All Directors around the country were discussing because there is no money to retrofit all of the shelters because the Department of Justice has no clue to the challenges we face in finding shelter space. Pat stated Shelter Space is limited by the medical professionals to the number of persons that they can care for the special needs people. Limited to 4,000 in the whole state and we don’t have the capacity or the resources to care for all these people.

GOHSEP will meet with Senator Brown and provide him information and the Parishes should do the same.

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## STATEWIDE EDUCATION DAY

Veronica Mosgrove spoke on the first annual Statewide Education Day to be held May 16th. GOHSEP is hosting a class of sixth graders from a local middle school, about 250 students. Will have NOAA NWS here, tour the facility, LSP and LANG Tactical Vehicles. Will have give- a ways and evacuation guides for each child. Encourages everyone to try and host some children at their EOC

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## **STATE / FEDERAL TRIBAL INDIAN AFFAIRS**

Kevin Davis requested an update on the communications of the State and Federal Tribes with the Parishes and GOHSEP.

The Parishes assist if they are able.

Earl Eues coordinates with his tribe in Terrebonne and provides them buses and radios Earl assisted them during the Oil Spill and facilitating with BP.

He has a great relationship with his. State recognized and not Federal.

Avoyelles and St Mary Parish have federally recognized tribes.

Kevin will be scheduling meetings with the different tribes in the near future.

Pat Santos stated that sometimes they show up and sometimes they don't. He has reached out to the tribe through the parish because they are sovereign nations. We don't give them grant funding. They go straight to the Feds.

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## **GOHSEP STATE PREPAREDNESS**

Pat Santos spoke on how we are organized (approach) on how we are handling our Emergency Management business in the state

We are taking a bigger look at everything we do before we drill down to specifics because it all ties together. He stated there is a lot of work to be done to bring this all together. We don't have the whole puzzle put together at this time. We are working on a plan to put all these pieces of this puzzle together and will present it to you in greater detail when complete.

We need to be organized and focused so that we stay ahead of the eight ball.

We are looking at others that have tackled this challenge and we are using the state of Indiana as an example. They have districts (10) and about 90 counties.

We are going to work with you and ask for your feedback on how we want to organize our state.

Brant Mitchell – Slide show of Outline we developed for the process of the next 8-10 months

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## REGIONAL UPDATES

REGION 1  
Nothing to Report

REGION 2  
Meeting on Thursday with all Coroners

REGION 3  
Use of the National Grid System (is WLF going to teach the US National Grid System)  
Would like to have RC at Meeting  
Region 3 Hurricane Preparedness Course

REGION 4  
Not Present

REGION 5  
DRX was last week

REGION 6  
Regional meeting is 16 May, Alert FM to report

REGION 7  
Region 7 meeting is scheduled 20 April  
Doing Inventory on all equipment in region  
Upcoming exercise with LANG on explosives

REGION 8  
Ouachita had an exercise last week with good attendance  
Plaquemines and Ouachita are working on a Point to Point Agreement

REGION 9  
HazMat Notifications – Not receiving them mostly on the weekends.

Chris Guilbeaux will have Tommy Thibeaud added to the same list that Dick Gremillion is on for receiving email notifications of HazMat incidents.

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Next Meeting is scheduled to take place at the LEPA Conference – Monday at 11:00AM

End of Report